



## Mathias Medeco Policy

Mathias is under contract with Medeco and follows their strict guidelines for **ASSURED KEY CONTROL**. Patent protected Medeco key control ensures that only designated people can duplicate keys, which effectively control how many keys are issued and to whom keys are distributed.

For our customers the following is true:

- All Medeco products are kept under lock and key at all times. At Mathias we use a burglary/fire file cabinet to keep them secured at all times.
- To duplicate keys, we have to have an original signature that matches the card on file, for every key order. This is taken by fax or electronic signature. Keys are sent by UPS only, so we can track where they are at all times and who signs for them.
- Each Medeco customer has an individual file, where we keep all key requests and signature cards. This gives us the ability to audit each customer.
- Mathias keeps a running log of every key we have in stock and every key cut. If a key is miss-cut, they are immediately destroyed and sent back to the factory.
- Medeco does an audit of our stock every year. Our records have to match how many keys we have in stock versus how many we've cut. They audit each file for key quantities and requests and signatures.

### **WHO HAS THE KEYS TO YOUR FACILITY?**

Each time a key is issued to a new user, it creates the opportunity to put the facility, and the people who use that facility, at risk. Standard locking systems without patent protected keys allow anyone who gains possession of a key to easily and inexpensively make a copy. Patent protected Medeco locking systems ensure that the keys to a facility may only be duplicated by certified Medeco® dealers or contracted end-users, and only with the proper authorization.